

## NEBOSH NGC1 Element 5

### Health and safety management systems – Act

(12 piece puzzle)

#### Matching statements

External audit	Impartial, independent, may lack familiarity
Internal audit	Better understanding of systems and procedures, may not be objective
Health and safety audit	The structured process of collecting information on the efficiency, effectiveness and reliability of a management system and planning for corrective action
The audit process (Preparatory work)	Agree the objectives and scope of the audit. Prepare and agree on the procedure
The audit process (On site)	Observation of conditions and work activities. Review of additional documents
The audit process (Conclusion)	Assemble the evidence. Evaluate the evidence
The review stage...	Combines the results from performance measurement with audit findings to improve the approach to health and safety management
Plan (HSG65)	Policy, planning
Do (HSG65)	Risk profiling, organising, implementing
Check (HSG65)	Measure performance, investigating accidents and incidents
Act (HSG65)	Reviewing performance, learning lessons
SMART	Specific, measurable, achievable, reasonable, time-bound

Finished puzzle shape:

