

NEBOSH NGC1 Element 2

Health and safety management systems – Plan

(16 piece puzzle)

Matching statements

Plan (HSG65)	Policy, planning
Do (HSG65)	Risk profiling, organising, implementing
Check (HSG65)	Measure performance, investigating accidents and incidents
Act (HSG65)	Reviewing performance, learning lessons
SMART	Specific, measurable, achievable, reasonable, time-bound
HSG65 model	Plan – Do – Check – Act
External stakeholders	Regulators, insurance companies, customers, neighbours....
Internal stakeholders	Directors and trustees, workforce, H&S advisers
Consultation	The action or process of discussing something in order to obtain advice or an opinion
Communication	The imparting of information by speaking, writing or other medium
There are generally main elements in a health and safety policy	3
Prepare a written health and safety policy if you have or more employees	5
Circumstances leading to the need for review of a H&S policy	Technical, organisational or legal changes
Benchmarking	The comparison of H&S performance with that of similar departments or organisations

MHSWR (Reg 5) Employers should have appropriate arrangements for the effective.....	Planning, organisation, control, monitoring and review of preventative and protective measures
Health and safety policy (Elements)	Statement of intent (What) Organisation (Who) Arrangements (How)
Key characteristics of a successful H&S management system	A positive H&S culture, involvement of all stakeholders, effective audit and continual improvement
Legislation requiring the preparation of a H&S policy	Health and Safety at Work etc. Act 1974 (Section 2)

Finished puzzle shape:

